SUPPLY MANAGEMENT SOCIAL RESPONSIBILITY and SUSTAINABILITY

Objective:

To develop a framework of measurable practices that balance economic priorities with environmental, ethical and social values and considerations, through campus operations, community, and individuals.

Actions:

✓ Develop ethical procurement practices for the acquisition of all products, services, technology, and construction required by the University.

✓ Encourage environmentally friendly practices within the campus community with our suppliers, and the community at large.

✓ Encourage our respective organizations, others, and the general supply community to be proactive in examining and implementing environmentally responsible opportunities. For example: Park and Ride; Refundable Beverage Container Return Program; e-Waste; Energy Use Management.

✓ Respect our customers, employees, and suppliers.

✓ Treat our suppliers, employees, and customers with dignity and fairness.

✓ Avoid complicity in human or employment rights discrimination within the supply community.

✓ Promote a safe environment by continuous deployment of procurement workplace safety practices throughout the organization.

✓ Proactively promote and develop socially diverse suppliers and internal users.

✓ Apply and promote sound financial standards, practices, and behaviors to ensure transparency and fairness.

✓ Conduct contract audits to determine and improve social responsibility impacts.

✓ Develop a social responsibility and sustainability plan that integrates campus planning, infrastructure development, procurement, and technology deployment in all aspects of operational analysis.

✓ Attain best value over the life cycle of an acquisition that leverages environmental, social and ethical considerations.

✓ Collaborate with other organizations, public sector agencies, suppliers, and the business community to advance sustainable procurement practices.
SUSTAINABILITY SUPPLY MANAGEMENT CONSIDERATIONS at UVic:

- **Moral Issues:**
  - Restrict acquisitions from firms that violate public policy and law
  - Office waste sorting at point of use
  - Encourage use of stainless or glass coffee and water containers for personal consumption
  - Mandate deliveries in reusable totes/containers
  - Reduce energy use through pioneering technology

- **Ethical Issues – Consumption:**
  - Non-Sweat Shop/Child Labour.
  - Fair Trade Coffee and Tea
  - Rubber Glove Acquisitions
  - Nike Product Restrictions
  - Sponsor farmers markets on campus – local food supply

- **E-Waste and Technology Recycling Program:**
  - IP media disposal Program - Recycle all end-of-life hardware and media
  - Implementation of Computer Standards Program
  - 100% recycling of end-of-life hardware and electronic components
  - Host recycle day/week with technology suppliers
  - E-Haul-a-day program through Microserve and Dell

- **Commercialization:**
  - No naming of buildings with corporation names
  - Branding – take advantage of value – long-term CSA’s.

- **Paper Consumption Reduction/Alternatives:**
  - Photocopier/Bond Paper – 100% Post-Consumer-Waste Content
  - Ban on Virgin Fiber Content Paper
  - Chlorine Free
  - Auto duplex photocopying
  - E-Commerce using scanning/fax technology

- **Print Management Program:**
  - Auto Duplex Photocopying.
  - Power Consumption - silent hours
  - Solar power on vending machines
  - Networking to reduce paper and toner use
  - Printer Toner/Cartridge Recycling Program
  - Credit for removal of displaced photocopiers by VAR
  - Convert recycled paper into note pads

- **Collaboration – Island Good Foods Initiative** – engage in procurement of locally produced products where practical and economically feasible to reduce GHG emissions and provide local food security
• Technology – Apple Canada Program – End of Life decommissioning of units - $250. Rebate and full recycling of displaced units.
  ▪ Implemented and electronic document library
  ▪ Electronic payroll and reporting system
  ▪ Implemented Share point Technology
  ▪ Video-conferencing replacing physical travel
  ▪ Offer free web phone service – 1st in the World

• Dischargeable Battery Recycling Program.

• GHG Emission considerations – 4BL:
  ▪ GHG value calculations in purchase decisions – factor in value matrix
  ▪ Calculation of power-energy consumption between competing products where applicable
  ▪ Energy Star Program implementation where possible
  ▪ Points awards for ISO certification
  ▪ Points awarded for environmental and stewardship programs
  ▪ Turn the lights out" Program with BCHydro

• Furniture Recycling and Disposal Program – surplus sales (cash and carry, on-line auctions); donations, recycle all wood, steel, plastic, fabric, etc.

• Composting – all materials that can be used in composting for placement back on campus gardens, flower beds, etc. or sold to community stakeholders

• Chemicals and Hazardous Material Recycling and Disposal Program

• Shipping and Packaging Removal and Recycling Program (plastic, cardboard, metal, wood, Styrofoam, etc.)

• Print Shop Chemicals – Use Vegetable Based Product

• ISO 14064 – Implementing where possible and practical

• Tire and Battery Recycling

• Beverage Container Refundable Recycling Program – In Progress

• Investigate Reverse Vending Opportunities with Pepsi

• Fuels – restrict fossil fuels consumption – switch to eco friendly power supply vehicles, and reduce size of vehicles to minimize GHG emissions
  ▪ 5% bio-diesel use on lawn and garden equipment
  ▪ Electric and/or battery operated service vehicles

• EcoCar Research project – General Motors Saturn donation

• Supplies – Mandate on-line catalogues, fair trade and green product catalogues as a priority, wood based cafeteria cutlery, bio-degradable crockery in cafeterias – corn based cups and plates
• Photography – default to digital photography on all photos and images – convocation ceremonies, campus related photos

• Waste Management – switch from auto pickup schedule to demand pickup – save on the environment and costs to UVic. Be a zero landfill waste institution.

• Vehicle Use:
  ▪ No vehicle idling policy
  ▪ Use eco-friendly delivery vehicles by suppliers
  ▪ Minimize deliveries to campus - Consolidate shipments where possible
  ▪ Staff bicycle fleet
  ▪ Electric gators for on-campus FMGT use
  ▪ 2 hybrid vehicles
  ▪ 2 fully electric vehicles
  ▪ 60% of FMGT vehicles are emissions free

• Furniture
  ▪ Procure only furniture with the Ecologo Environmental Chaie ECP-70 Certifications
  ▪ Procure furniture with the Greenguard Indoor Air Quality Certification – F10FW90711-2
  ▪ Procure Furniture that is ISO 14001 – 1996 Certified

• Vending:
  ▪ Swap out old vending machines with new eco-friendly units
  ▪ Power down units in silent hours
  ▪ Remote monitoring of service. Maintenance and product consumption
  ▪ Replace units with Power-Smart units
  ▪ Use of debit-credit card units – takes less power and ease of operating
UVic’s Strategic Objectives

A Vision for the Future – Building on Strength

Purchasing Services support the University’s Strategic Plan objectives in the following areas:

Objective 1 To be a diverse, welcoming learning community, with a strong commitment to equity.

Objective 7 To recruit and retain a diverse group of outstanding staff by providing rewarding and fulfilling careers at the University of Victoria.

Objective 10 To develop methods to recognize the accomplishments of members of the university community.

Objective 17 To increase opportunities for experiential learning and community engagement at UVic.

Objective 22 To support lifelong learning by increasing continuing education opportunities.

Objective 24 To develop a state of the art information technology infrastructure.

Objective 25 To develop the support services necessary for meeting our goals in teaching and research.

Objective 27 To enhance the degree of community engagement on campus.

Objective 28 To develop effective relationships with the diverse constituencies that make up our regional, national and international communities.

Objective 30 To further our funding through philanthropy from individuals, corporations and foundations.

Objective 31 To implement our campus plan, driven by academic priorities and informed by community input and our commitment to sustainability.

Objective 32 Implement environmental stewardship practices that serve to make UVic a leader in sustainability.

Objective 33 To manage and utilize our financial and physical resources in a responsible and sustainable fashion.

Prepared by: Ken S. Babich
October 2010
kbabich@uvic.ca