

March 28, 2018

STARS Steering Committee
Association for the Advancement of Sustainability in Higher Education
2401 Walnut Street, Suite 102
Philadelphia, PA 19103

To Whom It May Concern:

I am pleased to submit this letter of affirmation that the information presented for Lehigh University's STARS Innovation Credit is complete and accurate to the best of my knowledge. This letter affirms that from April 2016 to January 2017 Lehigh developed a comprehensive waste management plan, policy, and data tracking system to gain a complete understanding of all the streams on campus so that we can better integrate a full life cycle approach into campus purchasing, decision making, and trash and recycling operations.

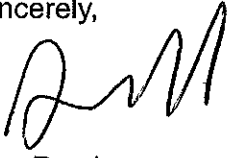
To develop the comprehensive waste management plan, policy, and data tracking system, a committee was formed, which was led by Facilities Services and the Office of Sustainability. The committee consists of members from key departments on campus including Purchasing, Dining Services, Environmental Health & Safety, Student Auxiliary Services, Community Service Office, Printing & Mailing Services, Transportation Services, and Residential Services.

The purpose of creating the comprehensive waste management plan, policy, and data tracking system was two-fold. First, to provide complete information about existing campus waste and recycling streams, responsible parties and duties, data collection and reporting, and operational guidance, as well as detail waste diversion goals and provide recommendations for achieving those goals. Second, to allow us to have a better understanding of the life cycle of each of our streams on campus. This allows us to view our streams more holistically so we can better integrate elimination, reduction, reuse, and recovery into campus purchasing, decision making, and trash and recycling operations.

Through a multi-department effort like this, Lehigh was able to build a comprehensive view of campus waste management and diversion efforts and is able to track progress at a granular and high level. This allows the campus sustainability community to break down silos between departments, make connections, enhance the culture of sustainability across campus departments, and build bridges to further progress toward Lehigh's waste diversion goals.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'DP', written in a cursive style.

Don Pasda
Director, Building and Utility Systems
Lehigh University